



# Grant Application (Outside Agencies)

## Agency Information

Date \_\_\_\_\_

Name of organization \_\_\_\_\_

Charitable registration # \_\_\_\_\_ RR 0001

Address \_\_\_\_\_

Postal code \_\_\_\_\_ Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Year established \_\_\_\_\_

Number of employees: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_

Primary contact person \_\_\_\_\_

Title \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

## Grant Request

Amount requested \_\_\_\_\_

Synopsis (in 2-3 sentences, briefly describe your project)

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This application must be signed by the Chairperson, President, Treasurer or Executive Member of the Board of Directors of your organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

## Project description

Please provide the following information:

1. \*Describe the equipment/project, including the purpose of the project and goals.
2. Cite evidence of need for the equipment/project, stating its significance to the population served.
3. Indicate how you will measure the success of the project.
4. Provide a detailed budget for the project along with a list of other funding sources approached and responses to date.
5. Identify sources of financial support for the ongoing operating costs.

*\* Grant applications must be project based, operating costs will not be considered.*

## Agency information

Briefly provide the following information:

1. What is the purpose of the organization?
2. What services are provided? (Include target population, geographic area and approximate number of people served.)
3. What is the annual operating budget?
4. Who are the major operational funders?
5. Has the organization received a grant from the Brandon Regional Health Centre Foundation in the last 5 years? \_\_\_ Yes \_\_\_ No

## Please include these attachments:

- List of Board of Directors and Officers
- Most recent audited financial statement and annual report
- Income and expense budget for the current fiscal year
- A recent agency newsletter or brochure

### Mail completed application with attachments to:

Brandon Regional Health Centre Foundation  
150 McTavish Avenue East, Brandon, MB R7A 2B3

**or email**

[info@brhcfoundation.ca](mailto:info@brhcfoundation.ca)

**For more information**

**204-578-4226**

**email:info@brhcfoundation.ca**